

CHELMSFORD RUSSIAN SCHOOL “А-ЛЁ-НУ-ШКА”

GENERAL RULES FOR PARENTS AND STUDENTS



1. Admission to the Chelmsford Russian School “Alyonushka” is for children from age 3 to 16. Children will be grouped by age and language ability to encourage the proper development of language skills. Where appropriate, children may be moved during the year to another group if it is thought to be in the best interests of the child.
2. Full attendance is expected throughout the year except in the case of illness. As school is only one day a week it is important for the progress of the child that classes are not missed. Where a class is missed through illness, the school will try and provide extra homework to enable the child to keep up with the rest of the class. Parents are asked to read with care all school correspondence including email.
3. Children are expected to arrive on time, be neatly dressed, behave well and be considerate and polite to other children and the school staff. Whilst at school they should only speak in Russian. Children are expected to make a serious effort both in class and in preparing any homework.
4. Parents should collect children on time. The school pays for the venue by the hour and will have to meet extra charges if the venue is not vacated promptly. The safety of the child is always a priority and staff will not leave the building until the last child is collected. If the adult collecting the child is late by more than 15 minutes there will be an extra charge of £15 on each occasion this happens.
5. The school will provide lessons from 0830 to 1130 on Saturdays and 1000 to 1300 on Sundays except for half term and major school holidays. The school year will be divided into three terms.
6. Fees for each term depend on the number of weeks in the term. Please see the School Calendar for actual dates. For the school year beginning September 2011 the weekly cost will be £32. For siblings, the second child receives a 15% discount.
7. Fees are not refundable if the child is absent. Payment should be made by a date agreed with the school and not later than the first day of attendance. The fees should normally be paid per term in full.

8. In keeping with Russian traditions, the school will hold Novogodnyaya Yolka festivities in December, have a concert for 8 March – International Women’s Day, celebrate 9 May – Victory Day and at the end of the school year have a Posledniy Zvonok culmination festivity. These occasions are included in the school year, forming part of a child’s education in Russian culture.

9. Additional courses in music, drama etc. may be offered if there is enough interest. They will be provided at extra cost.

10. School bags will be made available for purchase at a reasonable price. Please note that from the first day of school children should have a lunch box in which to put healthy snacks and a drink for the mid-morning break.

11. The Director will discuss with parents which text books will be used and where they are available for purchase.

12. The school meets at Chelmsford County High School for Girls, Broomfield Road, CM1 1RW. Entrance to the classroom is via the Main Door. Parking is available in the grounds.

Elena Harrison
Director
September 2011

I agree to accept the general rules of the school and abide by them.

Parental Signature: _____

Date: ___/___/___